

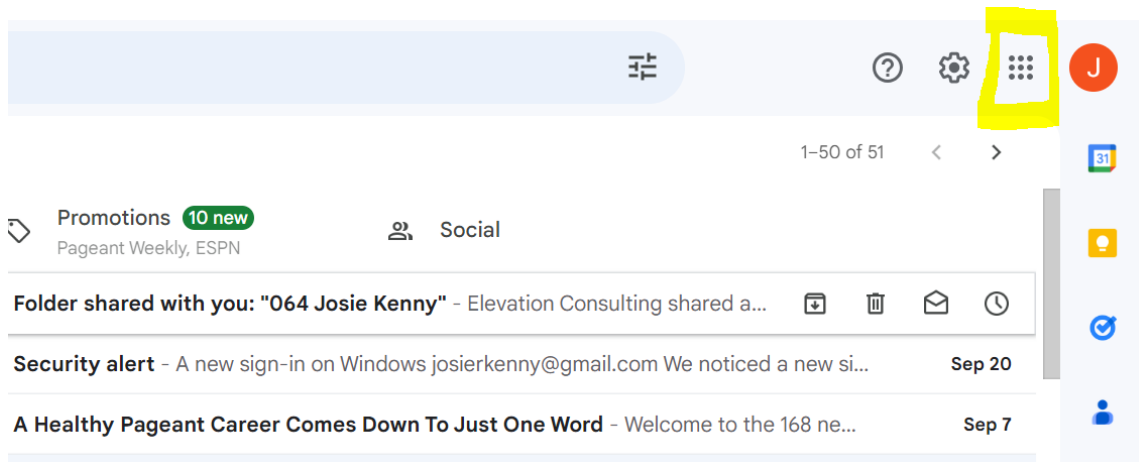
GOOGLE DRIVE SESSION NOTES

Session Notes

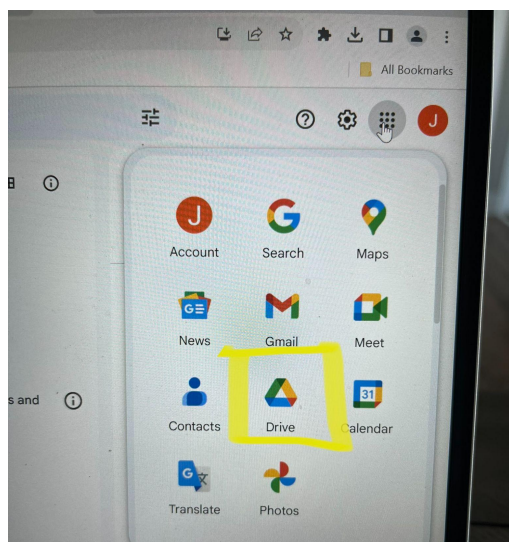
- We will take notes during your session via Google Drive folder and Docs which will be shared with you after your first session. This document will serve as an ongoing tool for both you and us to keep track of things we discussed as well as assign homework and to-dos. It is our expectation that you use this document in between sessions. If you do not complete the homework and work between sessions, you will not improve quickly and will likely need to utilize more coaching. These are organized by year. We request that you upload all paperwork to your drive. Best practice is to create a google account and the client can be invited to it. **THESE ARE NOT ON THE MEMBER PORTAL! THEY ARE IN GOOGLE DRIVE!**

GOOGLE MEMBERS

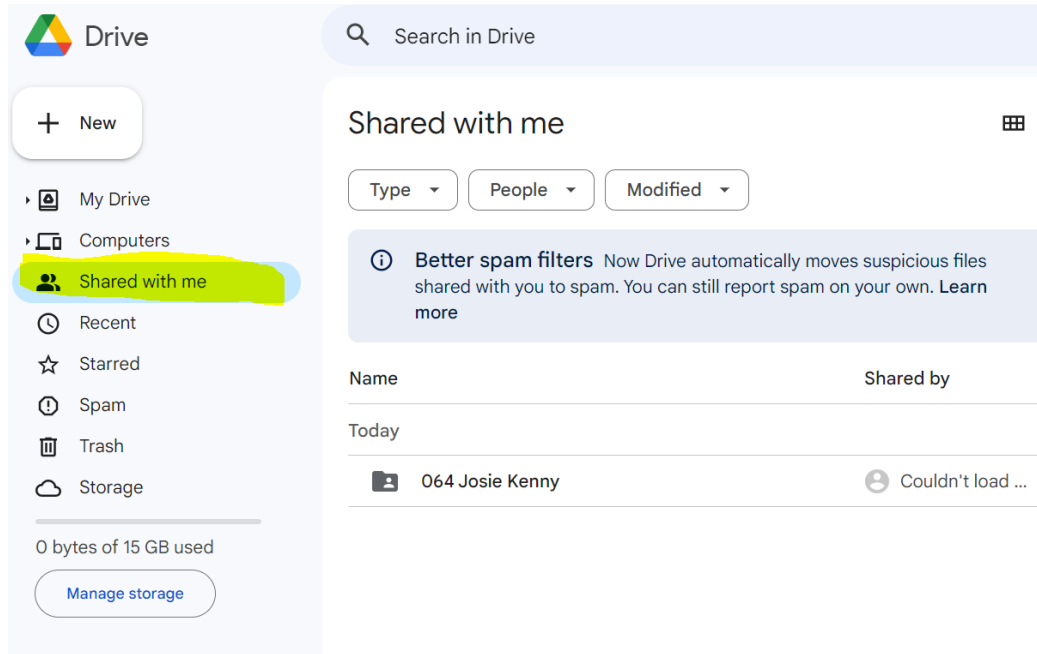
STEP 1: LOGIN TO GOOGLE AND CLICK THE 9 BOX HIGHLIGHTED



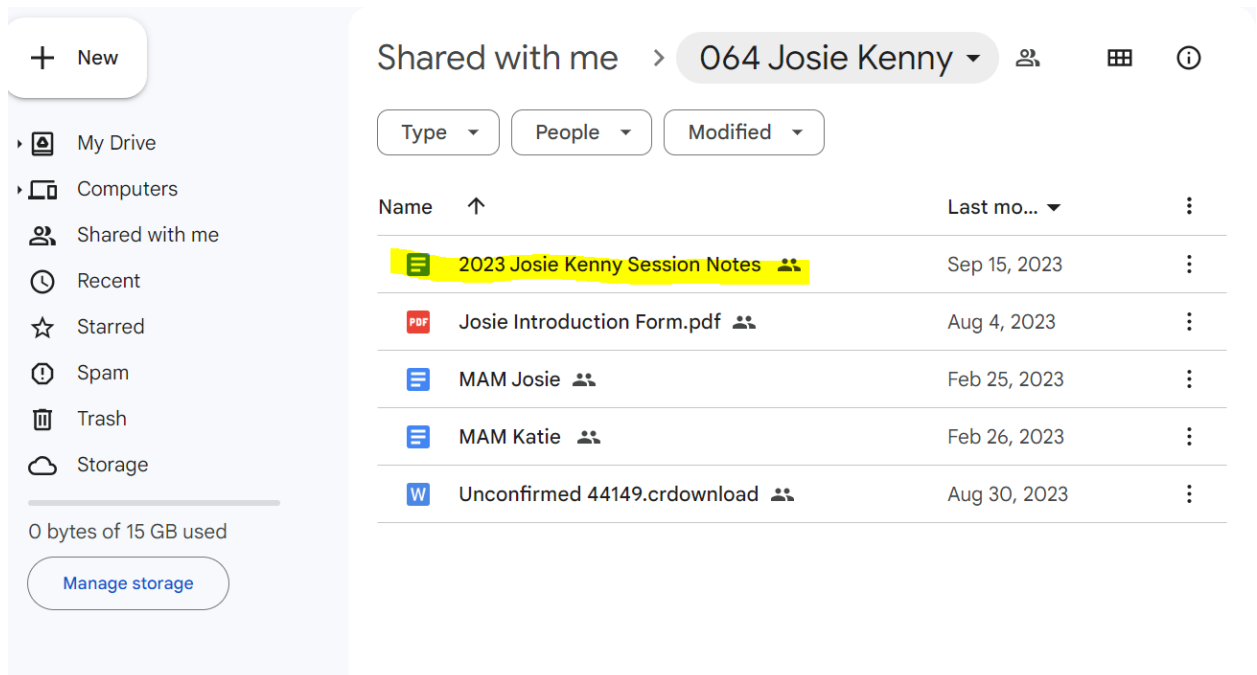
STEP 2: CLICK DRIVE



STEP 3: CLICK SHARED WITH ME



STEP 4: LOOK AT DOCUMENTS. YOU SHOULD HAVE SESSION NOTES



NON GOOGLE

Step 1: SAVE THE EMAIL WITH YOUR LINK AND FAVORITE IT! RETURN TO READ NOTES.